







Residential Application Form

For your application to be processed you must answer all questions (including the reverse side).



| | |
|--|---|
| A. WILSON GLEN EIRA P/L | |
| 195 Balaclava Road, Caulfield North, VIC. 3161 Ph: (03) 9528 8888 Fax: (03) 9528 8889 | |
| 50 Fitzroy Street, St Kilda Beach, VIC. 3182 Ph: (03) 9525 4166 Fax: (03) 9534 0765 | |
| B. PROPERTY DETAILS | |
| 1. What is the address of the property you would like to rent? | |
| Postcode | |
| 2. Lease commencement date? | |
| <input type="text"/> Day | <input type="text"/> Month <input type="text"/> Year |
| Property Rental | |
| \$ <input type="text"/> Per Week | \$ <input type="text"/> Per Month |
| 3. Lease term? | |
| <input type="text"/> Years | <input type="text"/> Months |
| 4. How many tenants will occupy the property? | |
| <input type="checkbox"/> Adults | <input type="checkbox"/> Children <input type="text"/> Ages |
| Please indicate if you are applying for more than one property and your preferences | |
| 2nd Preference | |
| 3rd Preference | |
| C. PERSONAL DETAILS | |
| Joint Applicant Name | |
| 5. Please give us your details | |
| <input type="checkbox"/> Mr | <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Mrs <input type="checkbox"/> Other |
| Surname | Given Name/s |
| <input type="text"/> | <input type="text"/> |
| Date of Birth | Driver Licence Number |
| <input type="text"/> | <input type="text"/> |
| Driver Licence Expiry Date | Driver Licence State |
| <input type="text"/> | <input type="text"/> |
| Passport Number | Passport Country |
| <input type="text"/> | <input type="text"/> |
| Pension Number (If applicable) | Pension Type (If applicable) |
| <input type="text"/> | <input type="text"/> |
| 6. Please provide your contact details | |
| Home Phone Number | Mobile Phone Number |
| <input type="text"/> | <input type="text"/> |
| Work Phone Number | Fax Number |
| <input type="text"/> | <input type="text"/> |
| Email Address | |
| <input type="text"/> | |
| 7. What is your current address? | |
| <input type="text"/> | |
| Postcode | |
| <input type="text"/> | |
| Property Manager Name | <input type="text" value="lease@wilsonagents.com.au"/> |

| | |
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| D. UTILITY CONNECTIONS | |
|  FOXIE .com.au | |
|  ELECTRICITY | |
|  GAS | |
|  BROADBAND | |
|  PAY TV | |
|  WATER | |
| IT'S SMART TO SAVE | |
| Call Foxie on 1800 275 369 | |
| Let Foxie save you time and money connecting your Electricity, Gas, Water, Broadband, Phone & Foxtel. | |
| Foxie is a FREE and independent service, and in one brief phone call, your connections are organised on the offers that are right for you. No obligation, no more running around, no more phone calls. | |
| Foxie will contact you to arrange your utilities connections. You will be advised of any associated terms and conditions, including any standard connection fees that may apply. Once you have chosen your utility provider, Foxie may then need to disclose your personal information to the selected utility company. Foxie and your Agent may receive a benefit for arranging your services. | |
| Foxie and your Agent are unable to accept responsibility for any delay or failure to connect your utility services. | |
| Foxie is committed to protecting the confidentiality of your personal information and will at all times handle your personal details in accordance with Foxie's privacy policy available on the Foxie website. Contact Foxie at foxie.com.au or call 1800 275 369 . | |
| By signing this application, I consent to my Agent referring my information to Foxie. | |
| E. DECLARATION | |
| The information collected from you in this form is required for us to consider your application and for our role with the ongoing management of your tenancy. In this role, we may need to disclose your PI to others including: the landlord; landlord's lawyer, mortgagee or insurer; your nominated referees or current/past employers; the owner/managing agent of properties you currently rent or have rented in the past; organisations/trades people who carry out maintenance to your rental property; utility suppliers for your rental property; Residential Tenancy Bond Authority; Residential Tenancy Tribunal/Courts; law enforcement authorities, debt-collectors, Consumer Affairs Victoria; operators of registered tenancy databases; and other real estate agents/property owners where property management/ownership changes. Your information will be added to our client databases used by us for real estate marketing purposes and purposes related to our role as a Real Estate Agent. | |
| Our privacy policy provides further details about: how we will manage your PI; access to and correction of PI and complaints about handling of PI. Our Privacy Policy can be viewed at www.wilsonagents.com.au or a copy obtained from our Office. | |
| OUR PRIVACY OFFICER CONTACT DETAILS privacy@wilsonagents.com.au or see Section A above. | |
| NATIONAL TENANCY DATABASE NOTICE - As part of our tenant assessment process we may run a National Tenancy Database check. In this process we provide some of your personal details to the NTD manager, who is regulated by the Australian Privacy Principles. You can review the NTD privacy policy at www.veda.com.au/privacy . In making this application you authorise us: to make enquiries about you from the NTD; and to list some of the information that you have provided to us in or with this form on the NTD system for use by the NTD in the provision and supply of their services to real estate agencies and property managers. You may contact the NTD to obtain access to and update the information that they hold about you. NTD Contact Details - info@ntd.net.au or go to www.ntd.net.au | |
| F. DECLARATION AND CONSENT | |
| 1. I acknowledge that this application to lease the property is subject to the landlords consent. No action will be taken against the Landlord or Agent if the application is unsuccessful or should the premise not be ready for occupation on the date for whatever reason. | |
| 2. The tenant is responsible for the connection and payment of gas, electricity, water, phone and internet. I understand that I am responsible to identify if internet and phone is available at the property and accept all costs associated. | |
| 3. I consent to my details being disclosed to Foxie Utility Services to transfer a water account into my name. | |
| 4. The tenant acknowledges that the premises is a Smoke Free Zone, and will ensure that they and their guests do not smoke in the premises. | |
| 5. During my inspection of this property I found the property to be reasonably clean and tidy and I accept the property in its current condition. | |
| I acknowledge that I have read and understood the privacy statements on this page. If this is not the case, please indicate any items you would like attended to prior to your tenancy. I acknowledge that these items are subject to owners approval. | |
| SIGNATURE | DATE |
| <input type="text"/> | <input type="text"/> |

G. APPLICANT HISTORY

8. How long have you lived at your current address?

| | | | | | |
|--|--|-------|--|--|--------|
| | | Years | | | Months |
|--|--|-------|--|--|--------|

9. Why are you leaving this address?

10. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's Phone Number Weekly Rent

| | |
|--|----|
| | \$ |
|--|----|

11. What was your previous residential address?

| |
|----------|
| |
| Postcode |

12. How long did you live at your this address?

| | | | | | |
|--|--|-------|--|--|--------|
| | | Years | | | Months |
|--|--|-------|--|--|--------|

13. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's Phone Number Weekly Rent

| | |
|--|----|
| | \$ |
|--|----|

Was bond refunded in full? If not, why not?

| | |
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| | |
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H. EMPLOYMENT HISTORY

14. Please provide your employment details

What is your Occupation?

What is the nature of your employment?

(Full time/Part Time/Casual)

Employer's Name (incl. Accountant if Self Employed or institution if student)

Employer's Address

| |
|----------|
| |
| Postcode |

Contact Name

Phone Number

| | |
|--|--|
| | |
|--|--|

Length of Employment

Net Income

| | | | | | |
|--|--|-------|--|--|--------|
| | | Years | | | Months |
|--|--|-------|--|--|--------|

| | |
|--|----|
| | \$ |
|--|----|

15. Please provide your previous employment details

Occupation?

What is the nature of your employment?

(Full time/Part Time/Casual)

Employer's Name (incl. Accountant if Self Employed or institution if student)

Contact Name

Phone Number

| | |
|--|--|
| | |
|--|--|

Length of Employment

Net Income

| | | | | | |
|--|--|-------|--|--|--------|
| | | Years | | | Months |
|--|--|-------|--|--|--------|

| | |
|--|----|
| | \$ |
|--|----|

I. CONTACTS / REFERENCES - NOT RELATED TO YOU

16. Please provide a next of kin or contact in case of emergency

Surname

Given Name/s

| | |
|--|--|
| | |
|--|--|

Relationship to you

Phone Number

| | |
|--|--|
| | |
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17. Please 2 personal references (not related to you)

1. Surname

Given Name/s

| | |
|--|--|
| | |
|--|--|

Relationship to you

Phone Number

| | |
|--|--|
| | |
|--|--|

2. Surname

Given Name/s

| | |
|--|--|
| | |
|--|--|

Relationship to you

Phone Number

| | |
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| | |
|--|--|

J. OTHER INFORMATION

18. Car Registration

19. Please provide details of any pets

Breed/type

Council registration / number

| | |
|----|--|
| 1. | |
| 2. | |

PLEASE NOTE

Initial payments must be made by bank cheque or money order within 24 hours after approval of application. No personal cheques, company cheques or cash accepted.

Keys will not be handed over until the lease agreement has been signed by all applicants and full rent and bond received.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

I ACCEPT THE PROPERTY AS INSPECTED

SIGNED

DATE

| | |
|--|--|
| | |
|--|--|

HOW DID YOU FIND OUT ABOUT THIS PROPERTY?

- | | | |
|--------------------------------|---------------------------------------|--|
| <input type="radio"/> The Age | <input type="radio"/> The Internet | <input type="radio"/> Local Paper |
| <input type="radio"/> Board | <input type="radio"/> Counter List | <input type="radio"/> Relocation Company |
| <input type="radio"/> Referral | <input type="radio"/> Other (specify) | |

PLEASE PROVIDE US WITH 100 POINTS OF IDENTIFICATION

| | |
|---------------------------------------|---------|
| Driver's Licence | 50 |
| Passport | 50 |
| Proof of Age Card | 50 |
| Student ID Card | 50 |
| Copy of Mobile Phone Account | 20 |
| Copy of Medicare Card | 20 |
| Concession / Pension Card | 10 |
| Copy of Gas/Water/Electricity account | 30 each |

PROOF OF INCOME IS COMPULSORY

ie: last 3 wage slips, Centrelink statements, bank statements