


Residential Application Form

For your application to be processed you must answer all questions (Including the reverse side)



A. WILSON GLEN EIRA P/L	
195 Balaclava Road, Caulfield North, VIC. 3161 Ph: (03) 9528 8888 Fax: (03) 9528 8889	
50 Fitzroy Street, St Kilda Beach, VIC. 3182 Ph: (03) 9525 4166 Fax: (03) 9534 0765	
205 Carlisle Street, St Kilda East, VIC. 3183 Ph: (03) 9531 4111 Fax: (03) 9531 7486	
B. PROPERTY DETAILS	
1. What is the address of the property you would like to rent?	
<input type="text"/>	
<input type="text"/>	
<input type="text"/>	
Postcode	
2. Lease commencement date?	
<input type="text"/>	Day
<input type="text"/>	Month
<input type="text"/>	Year
Property Rental	
<input type="text"/>	Per week
<input type="text"/>	Per month
3. Lease term?	
<input type="text"/>	Years
<input type="text"/>	Months
4. How many tenants will occupy the property?	
<input type="text"/>	Adults
<input type="text"/>	Children
<input type="text"/>	Ages
Please indicate if you are applying for more than 1 property and your preferences	
2nd Preference	
3rd Preference	
C. PERSONAL DETAILS	
Joint Applicant Name	
5. Please give us your details	
Mr <input type="checkbox"/>	Ms <input type="checkbox"/>
Miss <input type="checkbox"/>	Mrs <input type="checkbox"/>
Other <input type="checkbox"/>	<input type="text"/>
Surname	Given Name/s
<input type="text"/>	<input type="text"/>
Date of Birth	Drivers Licence number
<input type="text"/>	<input type="text"/>
Drivers Licence expiry date	Drivers Licence state
<input type="text"/>	<input type="text"/>
Passport no.	Passport country
<input type="text"/>	<input type="text"/>
Pension no. (If applicable)	Pension type (if applicable)
<input type="text"/>	<input type="text"/>
6. Please provide your contact details	
Home phone no.	Mobile phone no.
<input type="text"/>	<input type="text"/>
Work phone no.	Fax no.
<input type="text"/>	<input type="text"/>
Email address	
<input type="text"/>	
7. What is your current address?	
<input type="text"/>	
<input type="text"/>	
Postcode	
<input type="text"/>	
Property Manager Name	<input type="text" value="lease@wilsonagents.com.au"/>

D. UTILITY CONNECTIONS	
P 1800 275 369	
	
Let Foxie save you time and money connecting your Electricity, Gas, Water, Broadband, Phone and Foxtel. IT'S SMART TO SAVE	
Foxie is a free and independent service. In one brief phone call your utility connections are organised by Foxie on terms that are tailored to suit you. This saves you time and gives you a range of options.	
Foxie will contact you to arrange your utilities connections. At that time you will be advised of all terms, conditions and connection fees that may apply. Some of your personal information will need to be given to the utility companies whose services you select to use. Go to www.foxie.com.au or call 1800 275 369 to obtain a copy of the Foxie Privacy Policy.	
Foxie and the Agent disclose and you acknowledge that they: may receive a benefit for arranging your utility services; are unable to accept responsibility for any delay or failure to connect your utility services; do not accept any liability for costs or loss associated with connection or disconnection of any utility or delay in a connection or for any loss you may experience in connection with this service.	
<input type="checkbox"/> I do not want to be referred to Foxie utility connections	
E. PRIVACY STATEMENT	
The information collected from you in this form is required for us to consider your application and for our role with the ongoing management of your tenancy. In this role, we may need to disclose your PI to others including: the landlord; landlord's lawyer, mortgagee or insurer; your nominated referees or current/past employers; the owner/managing agent of properties you currently rent or have rented in the past; organisations/trades people who carry out maintenance to your rental property; utility suppliers for your rental property; Residential Tenancy Bond Authority; Residential Tenancy Tribunal/Courts; law enforcement authorities, debt-collectors, Consumer Affairs Victoria; operators of registered tenancy databases; and other real estate agents/property owners where property management/ownership changes. Your information will be added to our client databases used by us for real estate marketing purposes and purposes related to our role as a Real Estate Agent.	
Our privacy policy provides further details about: how we will manage your PI; access to and correction of PI and complaints about handling of PI. Our Privacy Policy can be viewed at www.wilsonagents.com.au or a copy obtained from our Office.	
OUR PRIVACY OFFICER CONTACT DETAILS - privacy@wilsonagents.com.au or see Section A above	
NATIONAL TENANCY DATABASE NOTICE - As part of our tenant assessment process we may run a National Tenancy Database check. In this process we provide some of your personal details to the NTD manager, who is regulated by the Australian Privacy Principles. You can review the NTD privacy policy at www.veda.com.au/privacy . In making this application you authorise us: to make enquiries about you from the NTD; and to list some of the information that you have provided to us in or with this form on the NTD system for use by the NTD in the provision and supply of their services to real estate agencies and property managers. You may contact the NTD to obtain access to and update the information that they hold about you.	
NTD Contact Details - info@ntd.net.au or go to www.ntd.net.au	
F. DECLARATION & CONSENT	
I offer to rent the property from the owner under the lease to be prepared by the agent. If my application is successful I agree to enter into a Residential Tenancy Agreement under the Residential Tenancies Act 1997.	
I acknowledge and agree that: this application is subject to the approval of the landlord; all information contained in this application is true and correct and given of my own free will; I have inspected the rental property, and I am not bankrupt.	
I authorise the Agent to collect, store, use and disclose my personal information and to use the National Tenancy Database as described in Section E above. I acknowledge that without my consent to Section E above that the Agent may be unable to process my application and provide me with a lease of the rental property.	
If Section D is selected, I consent to the Foxie terms in Section D and disclosure to Foxie of this application form page.	
Signature	Date
<input type="text"/>	<input type="text"/>

G. APPLICANT HISTORY**8. How long have you lived at your current address?**

<input type="text"/>	<input type="text"/>	Years	<input type="text"/>	<input type="text"/>	Months
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9. Why are you leaving this address?**10. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

\$

11. What was your previous residential address?

Postcode

12. How long did you live at this address?

<input type="text"/>	<input type="text"/>	Years	<input type="text"/>	<input type="text"/>	Months
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13. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

Was bond refunded in full?

If not, why not?

H. EMPLOYMENT HISTORY**14. Please provide your employment details**

What is your occupation?

What is the nature of your employment?

(FULL TIME/PART TIME/CASUAL)

Employers name (incl. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Net income

<input type="text"/>	<input type="text"/>	Years	<input type="text"/>	<input type="text"/>	Months
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\$

15. Please provide your previous employment details

Occupation?

What is the nature of your employment?

(FULL TIME/PART TIME/CASUAL)

Employers name (incl. accountant if self employed or institution if student)

Length of employment

Net income

<input type="text"/>	<input type="text"/>	Years	<input type="text"/>	<input type="text"/>	Months
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\$

I. CONTACTS / REFERENCES - NOT RELATED TO YOU**16. Please provide a next of kin contact in case of emergency**

Surname

Given name/s

Relationship to you

Phone no.

17. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

J. OTHER INFORMATION**18. Car Registration****19. Please provide details of any pets**

Breed/type

Council registration / number

1. 2. **PLEASE NOTE**

Initial payments must be made by bank cheque or money order within 24 hours after approval of application. No personal cheques, company cheques or cash accepted.

Keys will not be handed over until the lease agreement has been signed by all applicants and full rent and bond received.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

I ACCEPT THE PROPERTY AS INSPECTED

Signed:

Date:

HOW DID YOU FIND OUT ABOUT THIS PROPERTY? The Age The Internet

Local Paper

 Board Counter List

Relocation Company

 Referral Other (specify)**PLEASE PROVIDE US WITH 100 POINTS OF IDENTIFICATION**

Driver's Licence	50
Passport	50
Proof of Age Card	50
Student ID Card	50
Copy of Mobile Phone Account	20
Copy of Medicare Card	20
Concession / Pension Card	10
Copy of gas/Water/Electricity account	30 each

PROOF OF INCOME IS COMPULSORY

ie: last 3 wage slips, Centrelink statements, bank statements